**GRAVENEY with GOODNESTONE PARISH COUNCIL**

**Minutes of**

**Ordinary meeting held at Graveney Village Hall, Sandbanks Lane, Graveney**

**on Monday 12th June 2023 at 7:30pm.**

Eleven members of the public in attendance

Present:

Cllr Mike Newman, Cllr Alan Stewart, Cllr Lesley Lound, Cllr Catherine Wilkinson, Cllrs Teresa Bowles, Cllr Clare Boggia and Cllr Tom King.

1. **Apologies for Absence –** Received from Councillor Alistair Gould (SBC), Footpath Warden and Cllr Rich Lehmann (KCC and SBC).
2. **Declarations of Interests. Nil  
   Action 46: Clerk to ask Swale Borough Council if we need to register dispensations should Skylark project go ahead.**
3. **To approve the minutes of the meeting held on Monday 15th May 2023.**The minutes for May were not available due to a computer error. This will be added to a future Agenda as soon as the minutes are available.
4. **Approval of Finance Working Group Minutes from 8th January 2023.**The minutes were approved and signed. Proposed by Cllr Alan Stewart and seconded by Cllr Catherine Wilkinson.
5. **Approval of Freedom of Information Policy.**It was agreed that no changes were required on the Freedom of Information Policy. Proposed by Cllr Catherine Wilkinson and seconded by Cllr Alan Stewart.  
     
   **Action 49: Clerk to update reviewed date on policy.**
6. **Cleve Hill Solar Park development update.**Cllr Mike Newman informed the Parish Council that a meeting was held at 6.30pm on 12th June with Reece Monk. Material items were discussed namely vibration and condition surveys. David Fisher agreed to travel from Wales to meet with the Parish Council next week and is prepared to give answers for the next meeting.   
   Contributions need to be discussed with Quinbrook and it was suggested that we break down into levels ie: vibrations causing damage to property. The Parish council will report once the meeting has taken place. It was agreed that some items are likely to be more accommodated than others.  
   Cllr Alan Stewart informed the parish council that Cleve Hill now have their planning with 20 conditions. Working hours are confirmed to be 7am to 6.30pm as well as an hour before and an hour after this time. Every lorry will have a tracker in place. Temporary consent will be for 5 years or less. The Traffic Management Plan meeting will be held on Wednesday of next week. Exchanges on Facebook re fencing highlighted some concerns however, Reece Monk confirmed that all fencing that had been put in place was temporary and that the Deer Fencing would be erected.  
   A lack of response to emails sent has been noted. Cllr Clare Boggia suggested that the Clerk write to Quinbrook regarding the lack of communication and pass the response to the chairman.  
   A meeting with Kent Fire Rescue is to be held on Wednesday also which Cllr Alan Stewart will attend with David Melville relating to the safety of the Battery Storage. **Action 50: Clerk to write to Quinbrook regarding concerns relating to lack of communication and send response to the Chairman.**
7. **Faversham Waste Recycling Centre – Closure.**The positive actions update was shared with the Parish Council by Cllr Mike Newman.  
   There has been a public meeting held which has resulted in the creation of a working group to oppose the closure. Cllr Rich Lehmann (KCC & SBC) and Anthony Hook suggested that a petition using change,org be generated which all would need to sign to assist the opposition of the closure. If closure takes place Sittingbourne and Canterbury tips will be the nearest available. Booking of appointments were used during Covid and believed that this will be kept in place to monitor usage however, it is believed many would not use because of this. Most other tips have removed the booking system. There are concerns that waste will go to different places and may reduce recycling. The closure will also encourage further travel increasing pollution along with the risk of further fly tipping.

1. **Skylark Kent – Update and Discussion.**Cllr Mike Newman informed the Parish Council that there was a presentation held in Graveney Village Hall regarding the Skylark Kent Project. To date no proposal has been put forward however, the Parish Council will respond to the proposal when it has been passed. Cllr Mike Newman stated that Cllr Alastair Gould (SBC) would not be conflicted and issued a note mentioning links to Housing strategies where as study was held in 2020 with a tier system. Tier 1 Sittingbourne, railway, shops and schools etc. Rural Countryside does not have any of these facilities making it unsuitable to build houses. Graveney and Goodnestone are Tier 6 which is the lowest tier.   
   The meeting was then closed to allow discussion with members of the public.  
     
   **Action 52: Clerk to contact Clive Powell to obtain a Planning Consultant list and forward to the Chairman.**
2. **Parish Website.**Cllr Mike Newman has spoken to Maggie at Vision ICT about the parish website. It is believed that more can be done to improve the website. Cllr Clare Boggia proposed that a two hour training programme at a cost of £75 should be attended and was seconded by Cllr Alan Stewart. This course will enable training to improve the website usage. If it is decided that the parish council would like more from the website it future it could be discussed further. Gmail email domains should be used and so this would need to be addressed in due course.   
   Cllr Mike Newman informed the parish council that a desire to request some funding for any adverts placed on the Parish Website or Parish Newsletter would be favoured to raise funds for the Parish.   
     
   **Action 53: Chairman and Cllr Catherine Wilkinson to discuss charges further to propose formally to the Parish Council.**
3. **Matters arising.**Cllr Clare Boggia confirmed that we wish to go ahead with Speedwatch and highlighted that we need volunteers in order to make this viable.   
   Cllr Clare Boggia informed the parish council that a skip lorry survey would need to take place again.
4. **Update from Community/Voice Group.**Cllr Alan Stewart confirmed no further updates. Cllr Mike Newman spoke with Sally Edge to update that we will be in contact once we have heard more from Quinbrook.  
     
   **Action 55: Clerk to remove this item from future Agenda.**
5. **Crime Report/NHW Update.**Cllr Clare Boggia informed the Parish Council that there were no items to report for our parish this month. Neighbourhood Watch have also not made any reports of issues within the parish.
6. **Correspondence.**Adjourned to next meeting due to Clerk illness.
7. **Finance** a. Financial Statement and bank reconciliation – Approved and signed by Cllr Mike Newman.  
    b. Payments:  
    ii. SSE Footway Lighting June (for info only – paid by D/D)  
    ii. Clerk Salary payment (for info only – paid by D/D).,  
    iii. Clerk quarterly cheque for Standing Order difference - £113.28. Proposed by Cllr Clare Boggia and seconded by Cllr Alan Stewart.  
    iv. KALC – Invoice 6696030899 - £60 for Councillor Training – Proposed by Cllr Clare Boggia and seconded by Cllr Alan Stewart.  
    v. KALC – Invoice 6705221749 - £48 for Councillor Training – Proposed by Cllr Clare Boggia and seconded by Cllr Alan Stewart.  
    vi. Vision ICT – Invoice 16562 - £43.20 – Proposed by Cllr Clare Boggia and seconded by Cllr Alan Stewart.
8. **Planning – NIL.**
9. **Graveney & Goodnestone Trust.**

Cllr Alan Stewart was hoping a meeting would take place Tuesday last week however, this was not the case. Cllr Alan Stewart will follow up and report at the next Parish meeting.

1. **Reports Parish Councillors.**Cllr Clare Boggia showed concern that agendas and minutes were not being placed on the noticeboard regularly. It was agreed that a rota system would be put into place to be agreed at each parish council meeting.   
   It was also noted that the fruit stall needs to be monitored further.  
   Cllr Clare Boggia has been monitoring Facebook and it was agreed that any comments that are not deemed factual should be addressed via screenshots and sending to the Chairman for review and to keep a record.  
   Cllr Mike Newman informed the parish council that the double yellow lines have been approved for Homestall Lane.  
   Cllr Alan Stewart will be attending the Swale Area Committee Eastern Division on Wednesday. It was also noted that we had subscribed to Actions within Communities however, they have since ceased.   
   Cllr Catherine Wilkinson noted that another newsletter was due and was agreed that the parish council would reimburse for expenses. It was also reported that there is a pothole at the top of Homestall Lane which was concerning however, this had been painted and therefore it was hoped that this would be addressed shortly.  
   Cllr Teresa Bowles commented that the vegetation on the bridge was increasing, and the Clerk would write to Network Rail to request maintenance. Cllr Teresa Bowles has also received a quote for placing the Lest We Forget Bench however, parish council would like a further quote before a decision is made.  
     
     
   **Action 61a: Clerk to place agenda to actions list to act as a reminder for each parish council meeting.  
   Action 61b: Clerk to add Good Councillors guide to next agenda.**
2. **Reports for Borough and District Councillors (if present).**Not present and apologies received.

1. **Footpath Warden – update.**Not present and apologies received.
2. **Any other business**Cllr Teresa Bowles suggested to the parish council that a Summer Fete be held next year with some involvement from the School and Church, it was agreed that this would be desirable and further discussion was needed.   
     
   **Action 64: Clerk to place Village Fete on July agenda.**
3. **Date of next meeting – Monday 10th July 2023.**
4. **Close of meeting.**

Meeting was closed by Cllr Mike Newman at 10.25pm.

Signed:……………………………………………….Date……………………