**GRAVENEY with GOODNESTONE PARISH COUNCIL**

**To all councillors: you are hereby summoned to attend an**

**ANNUAL MEETING OF THE PARISH COUNCIL TO BE HELD AT GRAVENEY VILLAGE HALL**

**On Monday 12th May 2025 at 7:00pm.**

Members of the public and press are invited to attend. Attendees may be filmed, recorded or otherwise reported about by anyone present. Unless advised otherwise, the council accepts no responsibility for data recorded in this way or its distribution. At the discretion of the Chair the meeting may be closed and then opened to the public for questions. Any items for full discussion will be placed on next month’s agenda.

**AGENDA**

1. **Apologies for Absence – Received from Cllr Tom King.**
2. **Declarations of Interests.**
3. **Appointment of Chairman.**
4. **Appointment of Vice Chairman.**
5. **Kent Police Beat Officer - Crime Report/NHW Update**
6. **Cleve Hill Solar Park development update.**
7. **Skylark – Update.**
8. **To approve the minutes of the AGM meeting held on Monday 14th April 2025 and Monthly Parish meeting held Monday 14th April 2025.**
9. **Community Resilience Plan – Update.**
10. **Website Update.**
11. **Gateway Funding.**
12. **Citizens Advice Letter.**
13. **New Bank Account.**
14. **Policy Review.  
    a. Complaints Policy  
    b. Data Protection & Privacy Notice  
    c. Disciplinary Policy  
    d. Document Retention Policy  
    e. Equal Opportunities Policy  
    f. Financial Regulations Policy  
    g. Grant & Donation Awarding  
    h. Grievance Policy  
    i. Media and Social Media Policy  
    j. Risk Assessment Policy  
    k. Standing Orders Policy  
    l. ToR Policy**
15. **Matters arising (for information only)**
16. **Highway Improvement Plan – update.**
17. **Correspondence.**
18. **Finance.**
19. Financial statement and bank reconciliation
20. Payments:
21. SSE Footway Lighting May (for info only – paid by D/D)
22. Clerk Salary payment May 2026 - £259.44.
23. HMRC Month 2 May 2026 - £188.16.
24. Teresa Bowles expenses as agreed in April 2025 meeting - £16.96.
25. Vision ICT – Invoice 20191 Email Hosting - £48.
26. Streetlights – Invoice 15284 Maintenance 1 of 4 - £159.26.
27. **Planning.**
28. **Graveney & Goodnestone Trust.**
29. **Reports from Parish Councillors.**
30. **Reports for Borough and District Councillors (if present).**
31. **Any other business (for information only).**
32. **Date of next meeting – Monday 9th June 2025.**
33. **Close of meeting.**

Lisa Stiffell

Parish Clerk 6th May 2025

[clerkggpc@gmail.com](mailto:clerkggpc@gmail.com)