**GRAVENEY with GOODNESTONE PARISH COUNCIL**

**To all councillors: you are hereby summoned to attend an**

**ORDINARY MEETING OF THE PARISH COUNCIL TO BE HELD AT GRAVENEY VILLAGE HALL**

**On Monday 15th May 2023 at 7:30pm.**

Members of the public and press are invited to attend. Attendees may be filmed, recorded or otherwise reported about by anyone present. Unless advised otherwise, the council accepts no responsibility for data recorded in this way or its distribution. At the discretion of the Chair the meeting may be closed and then opened to the public for questions. Any items for full discussion will be placed on next month’s agenda.

**AGENDA**

1. **Apologies for Absence.**
2. **Election of Chair and declaration of acceptance of office.**
3. **Election of Vice-Chair and declaration of acceptance of office.**
4. **Declarations of Interests.**
5. **To approve the minutes from the Annual and Ordinary Parish meetings held 17th April 2023.**
6. **Cleve Hill Solar Park development update.**
7. **Website.**
8. **Matters arising (for information only)**
9. **Review of policies**a. Document Retention Policy
b. Standing Orders
c. Financial Regulations
d. Grant and Donation Awarding Policy
e. Complaints
f. Grievance Policy
g. Equal Opportunities Policy
h. Freedom of Information
i. Risk Assessment
j. Data Protection/Privacy Policy
k. Disciplinary Procedure
l. Publication Scheme
m. Terms of Reference
n. Media and Social Media Policy
o. Confirmation of arrangements for insurance cover
p. Review of the inventory of assets
q. Determining the time and place of Ordinary meetings of the full council up to and including the next Annual Meeting.
r. Other policies – Draft Media Policy, Draft Document Retention Policy
10. **Climate and Strategy Policy.**
11. **Health and Wellbeing Policy.**
12. **Update from Community Enhancement / VOICE group.**
13. **Training.**a, Councillors training.
b, Training Policy.
14. **Village Hall Update.**
15. **Crime Report/NHW Update.**
16. **Correspondence.**
17. **Finance.**
18. Financial statement and bank reconciliation
19. Payments:
20. SSE Footway Lighting May (for info only – paid by D/D)
21. Clerk Salary payment (for info only – paid by D/D)
22. Streetlights Invoice 13635 – 1 of 4 - £153.14
23. Graveney and Goodnestone Village Hall – Hall Hire for meetings - £261
24. Clare Boggia – Village Enhancements - £199.30 (previously paid for from Graveney and Goodnestone Trust Grant)
25. At the last meeting a payment of £200 was agreed for the Coronation Celebration. The total came to £170.36 – Cheque made payable to Teresa Bowles for these expenses.
26. **Planning - NIL**
27. **Graveney & Goodnestone Trust.**
28. **Reports from Parish Councillors.**
29. **Reports for Borough and District Councillors (if present).**
30. **Footpath Warden – update.**
31. **Any other business (for information only).**
32. **Date of next meeting – Monday 12th June 2023.**
33. **Close of meeting.**

Lisa Stiffell

Parish Clerk 9th May 2023

clerkggpc@gmail.com